

MINUTES: of a Parish Council Meeting held at the Village Hall on Wednesday May 19th, 2021 commencing at 7.45pm.
PRESENT: Parish Councillors: Dawn Rimmer (Chairman) Simon Gardner (Vice-Chairman), Lisa Rose, Geoff Cuthbert, Else Ogden and Tony Allcock OBE
IN ATTENDANCE: Clerk Jane Carter, 12 members of the public

210519/1 To elect the Chairman of the council for the year 2021/22 and to receive the new Chairman's Declaration of Acceptance of Office- Cllr Tony Allcock OBE was duly elected and signed the declaration. He took over as Chair of the meeting.

210519/2 To elect the Vice Chairman for the council year and to receive the Vice Chairman's Declaration of Acceptance of Office- Cllr Simon Gardner was duly elected and signed the declaration.

210519/3 Councillor Casual Vacancy- To approve the co-option of Simon Wallis and to receive the new member's Declaration of Acceptance of Office. Simon Wallis was duly elected and signed the declaration. He joined the meeting.

210519/4 To receive and consider apologies for absence. None

210519/5 To receive Declarations of Interest on items on the Agenda. (Localism Act 2011): Cllr Rimmer declared an interest in item 16

210519/06 To approve the minutes of the Parish Council Meeting held on March 17th, 2021 via Zoom video conference. The minutes of this meeting were approved as a true record and were signed by the Chairman.

210519/07 To confirm that the Parish Council wish to certify themselves as exempt from a limited assurance review under Section 9 of the Local Audit (Smaller Authorities) Regulations 2015 and to sign and return the Certificate of Exemption. This was approved and duly signed by the Chairman

210519/08 To approve the internal auditor's report and to note recommendations. The contents of the report were noted and approved. The clerk to review and add actions to future agendas where necessary.

210519/09 To consider and approve the Annual Governance Statement (Section 1 of the Annual Return) for 2020-21. This was approved and signed by the Chairman and the Clerk/RFO

210519/10 To consider and approve Section 2 of the Annual Return for 2020-21 and to sign off the end of year accounts for 2020-21 . This was approved and the end of year accounts signed off. Both were signed by the Chairman and the Clerk/RFO.

210519/11 To review the Council insurance policy cover and to approve insurance provider for forthcoming year. The insurance policy for 2021/22 had been circulated. A fixed 3-year contract or an annual fee was proposed fee. Cllr Rimmer explained that the insurance may differ from year to year depending on the events being held. It was agreed to accept the one-year cover and renew at the proposed fee. Approval was added to payments approval at item 14 (ii).

210519/12 To receive comments and concerns from the public: None.

210512/13 Matters Arising:

- i. **Technology update-** storage of documents via Dropbox. The clerk reported that once the audit had been completed she would transfer documents to a Dropbox and circulate the necessary link. There would be no cost.
- ii. **Parish Meeting arrangements:** invitations had been circulated. The outgoing Chairman Cllr Rimmer would give the Chairman's report. Cllr Allcock would chair the meeting. There would be no refreshments
- iii. **Playground update following easing of restrictions** Cllr Gardner said he had reviewed the guidance and felt that until June 21st and the next stage of easing, the current restriction levels would be maintained. This included the tying up of the swings.
- iv. **Bonfire Night event-** Cllr Rimmer said this would be organised by the Social group but was supported by the Parish Council. The money had been included in the budget. It was agreed to support the event if it were to go ahead in November.
- v. **Parking concerns raised by resident-** a resident had written to the Parish Council concerned about inconsiderate parking in the Square at the junction of Tally Ho by workmen carrying out nearby building work. This had been reported to the police and also the Guiting Manor Amenity Trust. Councillors felt this was a matter for the police as it is illegal to park in close proximity of a junction. It was felt things would improve once the work was completed and it was agreed to monitor the situation.
- vi. **Correspondence received-** no further correspondence had been received

210519/14 Finances:

- i. To approve current statement of accounts and bank reconciliation

**GUITING POWER PARISH COUNCIL
BANK RECONCILIATION AT MAY 19 2021**

Period to May 4th 2021

Lloyds Current Acc: 00896036	£	
Balance per statement	£	10,598.05
Outstanding receipts		
NIL	£	-
Less unrepresented chqs	£	775.04
	£	-
Balance	£	9,823.01

Total Balance **£9,823.01**

Cash book Summary

Opening Balance 01.04.21	£	7,431.66
Add receipts to date	£	3,018.00
Less payments to date	£	626.65
Cash Book Balance	£	9,823.01

Reconciled Balance **£9,823.01**

Balance to carry forward **£9,823.01**

Signed by Chairman

Responsible Finance Officer

Date

ii. To approve payments and note receipts:-

Online Submission/Cheque	Amount	Payee	Purpose	VAT to be re-claimed
000811	175	GAPTC	Internal Audit	
00813	86.40	Play Safety Ltd	Playground inspection	14.40
000814	451.24	Community First	Annual Insurance	No
Bank	Amount	Receipt	Purpose	
FPT	3018	CDC	Precept	

iii. Update on Lloyds Bank Mandates:- Cllr Rimmer said and she and Cllr Rose had completed the necessary forms and were awaiting confirmation from Lloyds.

2110519/15 For Information Only: No items raised

210519/16 To consider and note planning applications and agree responses:

Cllr Rimmer left the meeting. The Chairman opened the meeting to allow residents to comment. He read out the standing orders outlining the procedure and rules for residents addressing the meeting

21/00616/FUL | Installation of external wall insulation to No. 2, 3, 4, 6, 7, 8, & 11 Tally Ho Lane, Guiting Power | 2,3,4,6,7,8 & 11 Tally Ho Lane Guiting Power GL54 5TY

A resident spoke on behalf of the attending residents to explain their concerns around the planning application. These were concern around the aesthetics and that the external cladding would ruin the look of the buildings. The proposal to flat render the rear of the buildings was also out of keeping with the aesthetics of the area. There was concern that the applicant had no expertise in applying the cladding. A second resident expressed concern at the potential fire hazard from the cladding. A fire safety letter had been added to the portal that day, but it was felt it was too vague and did not give confirmation there would be no fire hazard. Residents said that the heating and insulation issues could be addressed by another means, but no other proposals had been considered. The District Councillor had been contacted. The photos first supplied compared with the sample provided at the recent site meeting were very different in appearance. The residents asked the council to support their view and make representation to Cotswold District Council.

The Chairman closed the meeting to comments.

Cllr Allcock said that the council had raised its concerns about the potential appearance of the cladding and asked for a sample to be provided to residents. This request was refused but a subsequent site meeting had been held where a sample was provided. This was presented to the meeting. Councillors agreed that the external cladding was out of keeping with the aesthetics of the local area and the existing buildings. It was unanimously agreed to support the concern of the residents and make supporting comments to CDC. The clerk to submit the supporting comments on the CDC portal the following day.

The **Chairman** concluded the meeting at 8.45pm and thanked everyone for their attendance. The next full Parish Council meeting will be held on Wednesday July 7th at the Village Hall at 7.45 p.m.

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Chairman

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Date